

# **INTERNAL “ANIMAL HANDLING PROGRAM”**

THE ANIMAL HANDLING FORMS AND MATERIALS IN THIS FILE ARE DESIGNED TO ASSIST YOU IN CREATING YOUR OWN SYSTEM OF PROPER CARE, AND VERIFICATION AND ARE NOT A SUBSTITUTE FOR PROPER PLANNING OR ORGANIZATION ON YOUR FARM.

Producers Livestock Pork Division  
Sioux City, Iowa  
Harper, Iowa  
Omaha, Nebraska

PremiumPork.Net

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## CONTINUOUS EDUCATION AND TRAINING RESOURCES

It is a requirement by many packers, and it is heavily suggested by many others that pork producers have a “continuous education and training program” in place for all individuals who work with and handle hogs within their operation. This process should include materials that are utilized within the Pork Quality Assurance Plus and Transport Quality Assurance Programs.

Some resources that are available from the National Pork board that can be used in an operation’s “continuous education program” include:

- 1) PQA Plus manual and DVD
- 2) TQA manual
- 3) “TAKE CARE” MANUAL ( a guide to responsible antibiotic use )
- 4) “Proper Drug Use and Residue Avoidance by Non-Veterinarians” (CPG 7125.37)
- 5) “SWINE CARE HANDBOOK”
- 6) “EMERGENCY ACTION PLANNING” BINDER (highly suggested)
- 7) “On Farm Euthanasia of Swine –Options for the Producer”
- 8) [www.pork.org](http://www.pork.org) web site for the National Pork Board that contains valuable information and resources that may be used. (1-800-456-Pork)
- 9) Security and Bio-security information on the website
- 10) the “pork store online ordering” link on the website

A pork operation’s continuing education and training program should include much of the resources listed above, but is not limited to just this information. There may be other valuable resources available from your veterinarian, extension service, animal health product supplier, feed and nutrition expert, genetic supplier, production consultant, etc.



## EMPLOYEE CONTINUING EDUCATION CONTRACT

As an employee of \_\_\_\_\_, I confirm that I have been properly trained and educated in swine production, handling, and welfare procedures.

I have been certified in the **Pork Quality Plus** and **Transport Quality Plus** programs.

I will also partake in the continuous education sessions that are provided by my employer.

**EMPLOYEE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**EMPLOYER** \_\_\_\_\_

**DATE** \_\_\_\_\_

## EMPLOYEE ANIMAL HANDLING AND WELFARE CONTRACT

As a responsible employee of \_\_\_\_\_, I pledge that I will at all times act in accordance to the production and animal welfare guidelines as presented through the PQA Plus, TQA, and internal educational and training programs provided by my employer. I understand that as an employee, the mistreatment or abuse of animals can be grounds for discipline by my employer.

EMPLOYEE \_\_\_\_\_

DATE \_\_\_\_\_

EMPLOYER \_\_\_\_\_

DATE \_\_\_\_\_

**ALL EMPLOYEES ARE REQUIRED UNDER THE "ANIMAL HANDLING AND ABUSE CONTRACT" TO REPORT ANY WITNESSING OF ABUSE OR MIS-HANDLING OF ANIMALS CONFLICTING WITH GUIDELINES DESCRIBED IN THE PQA, TQA, OR EMPLOYEE PROVIDED EDUCATIONAL PROGRAMS**

**CONTACT INFORMATION:**

**OWNER/MANAGER:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_ **CELL PHONE:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_

**SECOND CONTACT:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_ **CELL PHONE:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_

**ADDITIONAL CONTACT INFORMATION:**

## **GUIDELINE TO A SELF-AUDIT CHECK-LIST**

- 1) HERD HEALTH MANAGEMENT PLAN
  - a. Regular evaluation of the herd health status by a veterinarian
  - b. Review of all bio-security protocol
  - c. Review of rodent/pest control program
  - d. Review of cleaning and disinfecting procedures
  
- 2) ESTABLISH A GOOD VET/CLIENT RELATIONSHIP
  - a. Use of your veterinarian to:
    - i. Monitor herd health
    - ii. Diagnose disease outbreak
    - iii. Monitor and advise for proper anti-biotic use and treatment of animals
    - iv. Advise on bio-security programs
  
- 3) REVIEW OF YOUR ANTI-BIOTIC USE PROGRAM
  - a. Evaluate the use and need for
    - i. Feed grade antibiotics
    - ii. Water soluble antibiotics
    - iii. Injectables
  
- 4) EVALUATION OF YOUR SWINE TREATMENT RECORDS
  - a. Thorough records **MUST** be kept for:
    - i. Individual pig treatments
    - ii. Group treatments
    - iii. Reason for treatment
    - iv. Date of treatment
    - v. Person who administered the drug
    - vi. Drug used, dosage, and withdrawal period
    - vii. route of administration

**\*MEDICATION AND TREATMENT RECORDS MUST BE KEPT FOR A MINIMUM OF 12 MONTHS (24 MONTHS FOR VET FEED DIRECTIVE ORDERS)**
  
- 5) DRUG AND ANTIBIOTIC STORAGE AND MANAGEMENT
  - a. Are all drugs and antibiotics properly stored according to label directions?
  - b. Are all drugs and antibiotics within the expiration date?
  
- 6) ARE ALL DRUGS AND ANTIBIOTICS PROPERLY ADMINISTERED
  - a. Is the proper rate being administered?
  - b. Is the proper needle size being used for injectables?
  - c. Are proper animal handling techniques being used during administration?
  - d. Are feeders and bulk bins being properly emptied after antibiotic use?
  - e. Are water medicators properly calibrated?
  - f. Are the withdrawal periods being carefully monitored and followed?



- 7) DEVELOP AND MAINTAIN AN “ANIMAL CARETAKER TRAINING PROGRAM”
  - a. Create a “curriculum” for the proper training of all employees
    - i. Materials should include but not be limited to PQA Plus and TQA manuals along with other helpful materials listed on page 2
  - b. conduct regular training sessions for all employees
  
- 8) CREATE A CHECK-LIST FOR THE DAILY WALK THROUGH AND MONITORING OF PIGS
  - a. Evaluate the physical condition and health of the pigs
    - i. Treat or isolate individuals if needed
  - b. Evaluate the feed and water supply
  - c. Monitor air quality and temperature
  - d. Monitor pen and gating condition
  - e. Keep accurate records from observation